Technology at Home or off campus - Parent Information and Responsibilities

It is recommended that you set up your own family technology use policy for your child(ren). Understanding the appropriate uses of technology is a critical life skill and you play an important role in helping your students learn to navigate the digital landscape. It is also important to find a balance and help your child (ren) know when it is not appropriate to use technology. To learn more about online safety and digital citizenship you can also visit Common Sense Media.
Please note:

- **Use of the iPad/Chromebook at home for purposes outside of normal school work and projects is up to the discretion and judgment of the parents.**
- **We strongly urge parents to maintain a regular dialog with their child about their technology use and online activities.**

To help monitor your child's online activities and ensure that this valuable tool is ready to serve them at school each day we ask that you:

1. Agree on a set amount of online time on school nights and on weekends/holidays.

2. Set a time every night when the computer is to be turned off and create a designated "charging place" that is outside the child's room (**preferably in your own room)** so the computer is charged and ready for the next school day.

3. Monitor the sites your child visits online. Just like you want to know where your child is going and what they are doing if they leave your house, you should also know what they are doing and where they are going online. No Internet filter is 100% perfect and children must be taught to evaluate all web sites.

4. Just as you monitor telephone use, you also want to monitor who students communicate with while online. Discuss the "AUP" and this document with your child and talk about what kind of information should never be given out while online.

5. If your child also has access to a home computer, you may want to designate their iPad for school work only. Your home computer could be used for their recreational computing.

6. To create a good learning environment, and facilitate classroom management the devices have been set up to be managed by the school and to include the school filter. No programs other than those loaded by the school should be put on the devices.

7. Talk with your child about proper care for their device, including proper power cord storage and the fact that even with the cover on the device should be treated with care especially when placing it in their backpacks.

Program Updates
These guidelines were written as clearly and as explicitly as possible. During the school year, new and unusual situations might arise.
Therefore, the school reserves the right to amend these guidelines as necessary and any new rules will become a part of the guide.

HOLY TRINITY SCHOOL Device Take Home Agreement

HOLY TRINITY SCHOOL provides technological resources to our students for the purpose of supporting the educational experience and mission of the school. In providing these resources, HOLY TRINITY SCHOOL promotes educational excellence by facilitating creative thinking, research, communication, and collaboration to meet the unique learning needs of every student. The use of these resources is governed by the policies and guidelines as established by the Archdiocese of Los Angeles and HOLY TRINITY SCHOOL. By signing this agreement, student(s) and parent(s) acknowledge the following:

1. As outlined in the Diocesan Acceptable Use Policy (AUP) contained in the Handbook, students may be subject to disciplinary measures including appropriate legal action for violation of the AUP or implementing regulations.

2. Student and parent(s) have read and understand the Handbook and understand that if for any reason, the rules are violated, all technology privileges may be revoked for a period to be determined by the instructor and school administration.

This agreement applies to all equipment connected to the HOLY TRINITY SCHOOL network. Any attempt to violate the requirements of this agreement may result in disciplinary action regardless of the success or failure of the attempt. Appropriate legal action may be taken depending on the nature and severity of the violation. Monetary payment may be sought for damage necessitating repair or replacement of equipment if the damage is due to negligence or vandalism. The decision of HOLY TRINITY SCHOOL regarding the inappropriate use of the School's technology resources is final.

We have read the HOLY TRINITY SCHOOL Handbook in its entirety and the Diocesan Acceptable Use Policy contained in the Handbook and we are affixing our signatures to verify that we (parent/s and student) understand its content and agree to the policies, guidelines, and expectations for the program and will comply with the guidelines to the best of our ability. We understand that school's policies and procedures may change throughout the year, and will supersede information contained in this agreement. Parents will be notified of changes in policies and procedures as the updates are made.

Student First Name _____   Student Last Name _____   _   Grade _____

Student First Name _____   Student Last Name _____   Grade _____

Student First Name _____   Student Last Name _____   Grade _____

Parent Signature _____   Parent Name (Printed) _____   Date _____